

As a company we endeavour to carry out our works following the steps below.

1. Review Aspects & Impacts Register annually - The Environment Manager will update the Aspects & Impacts Register annually as a minimum or as and when a significant incident or change in business activity occurs.
2. Establish Objectives & Targets - The Environment Manager will carry out a review of significant aspects across the business annually which in conjunction with a review of environmental incidents, will be used to inform the creation of corporate Objectives & Targets for the organisation.
3. Complete Protected Areas and Invasive Species Checklist
4. Complete Aspects & Impacts Register and identify relevant mitigation measures - The Responsible Person should refer to relevant environmental legislation along with any related procedures to populate the register. The register should be reviewed annually as a minimum or as and when a significant incident or change in business activity occurs.
5. completed Biodiversity Action Plan - If a Biodiversity Action Plan has been identified as a mitigation measure for any Environmental Aspect then this should be uploaded.
6. Review Aspects & Impacts Register - Advisor must review the contract Aspects & Impacts Register to ensure that the assessment and mitigation measures are appropriate and reflect the activities of the contract. If not, actions should be created outlining necessary improvements.
7. Approve Aspects & Impacts Register - Once register has been completed and has been reviewed to ensure that the assessment and control measures are appropriate and reflect the activities of the contract, this is marked by the SHEQ Manager/Advisor as compliant.
8. Implement mitigation measures, identify opportunities and further actions & monitor compliance - The Environmental Aspects & Impacts Register will automatically calculate the total score based on the selections made by the Responsible Person for impact and likelihood. The register overall status will read Non-Compliant if any environmental aspect score meets or exceeds 6. Further actions must be identified and implemented to ensure risks are managed and opportunities are fulfilled with clear accountability and local ownership. These actions should be documented and all staff working on the site/contract should be made aware of the activities/aspects identified as significant. The Responsible Person should also identify opportunities associated with individual aspects/activities and record these in the assessment. Staff working on a contract should be made aware of the most significant environmental aspects on their contract through delivery of the Environmental Aspects & Impacts Toolbox Talk
9. Update Contract Management Plan with significant risks, opportunities and any objectives and targets - The Operations Manager should review and update the Contract Management Plan or Construction Phase Plan to ensure that significant environmental risks along with contract level objectives & targets are included.

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